



# University of Missouri System Volume Purchasing Agreements

## **Xerox**

Contract Period: 07/27/2011 – 07/26/2016

Initial Terms:

July 27, 2011 through July 26<sup>th</sup>, 2016

Renewals:

Contract is for a five (5) year period, 5 year renewal option

Ordering:

A detailed order process is in place. Xerox generated quote contains all required information and pricing. Department approves all quote details (machine model and accessories) before sending to Procurement for processing.

Delivery Process:

Xerox delivers machine and provides training as requested, otherwise department self-trains.

Pricing:

Pricing is per pricing addendum to Xerox Master Service Agreement.

Payment:

Pcard is method of payment in most cases for machine rental and cost per copy.

Sales Representative/Contacts: